



Making the Switch

Fill out these forms to help your transition to First Texas National Bank go as smoothly as possible. If you need help, please contact a First Texas National Bank personal banker. We want to make the switch as easy as we can.



Close Account Authorization

Member FDIC  Equal Housing Lender

To help ensure your discontinued bank accounts are closed properly, complete one of these forms for each financial institution. Send each form to the appropriate financial institution or bring them to your nearest First Texas National Bank branch for assistance. Print or copy as many of these forms as you need.

Date: ____/____/____

Former Bank's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

To whom it may concern:

Please close my account(s) and send a check for the remaining balance to me at the address listed below.

Account # _____

Account # _____

Account # _____

Account # _____

If you have any questions about these instructions, please contact me during the

☐ DAY ☐ EVENING (check one) at Phone Number (____) _____.

Signature: _____

Name (please print): _____

Address: _____

City: _____ State: _____ Zip: _____

Joint Account Owner Signature: _____

Joint Account Owner Name (print): _____

Did you remember all of them?

Checking accounts? Savings accounts?



Change Direct Deposit Instructions

Member FDIC Equal Housing Lender

To help ensure there are no disruptions in your direct deposits, complete one form for each depositor. Please send each form to your employer or the appropriate business or bring them to your nearest First Texas National Bank branch for assistance.

Date: ____/____/____

Employer/Depositor Name: _____

Depositor Address: _____

City: _____ State: _____ Zip: _____

Effective: ____/____/____,

I hereby authorize to have my direct deposit switched to my account with
First Texas National Bank as follows:

Bank Routing #: **111308358**

Account Type: ☐ Checking/ Money Market

Account #: _____

☐ Savings

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

SSN: _____ (if required)

Signature: _____ Date: _____

Attach Voided Check Here (if required)

Did you remember all of them?

Use this checklist to help you remember all the depositors from which you receive funds!

☐ Employer/Payroll

☐ Retirement Fund

☐ Social Security

☐ Government

☐ Investments



Change Automatic Payment Instructions

Member FDIC Equal Housing Lender

To help ensure there are no disruptions in your automatic payments to utilities and other companies you use, complete one form for each vendor. Please send each form to the appropriate business or bring them to your nearest First Texas National Bank branch for assistance.

To Whom It May Concern:

You are currently withdrawing \$ _____ for Company: _____,

Previous Bank: _____

Previous Bank Routing #: _____

Previous Bank Account #: _____

Effective Date: ____/____/_____, please redirect my automatic payment to come from my account at **First Texas National Bank** as follows:

Bank Routing Number: **111308358** Account Type: ☐ Checking/ Money Market

Bank Account Number: _____ ☐ Savings

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

Did you remember all of them?

Use this checklist to help you remember all of the utilities and other businesses to which you make automatic payments!

- | | | |
|---|--|--|
| ☐ Mortgage | ☐ Telephone | ☐ Car Insurance |
| ☐ Auto Loan | ☐ Cellular Phone | ☐ Investments & Annuities |
| ☐ Health Insurance | ☐ Cable TV | ☐ Credit Card |
| ☐ Life Insurance | ☐ Internet Provider | ☐ Newspaper |
| ☐ Electric/Gas/Water | | |